

HARBOR RIDGE HOMEOWNERS ASSOCIATION

PO Box 101

Rutherford College, NC 28671

www.harborridgehoa-nc.org

GUIDELINES FOR MAILBOXES AND NUMBERING PLACARDS

The following guidelines will be used as the standard within the Harbor Ridge community. Burke County requires signage showing the 911 number of the property to provide for assisting first-responders (fire, EMT, police) in the event of an emergency. The use of a mailbox is at the property owner's discretion. A simple number sign is acceptable

Mailboxes must conform to the United States Postal Service (USPS) regulations and the Harbor Ridge Covenants, Conditions and Restrictions. A temporary mailbox on a wooden post will be permitted only during the period of new home construction, if approved by the ARC. Brick or stone mailbox enclosures are acceptable. Materials must be consistent with that used on the house. A lighted fixture of a color to match the black mailbox is allowed atop a constructed brick or stone pedestal. Homeowners will not be permitted to construct a matching brick or stone pedestal to mirror the mailbox pedestal on the opposite side of the property entranceway. No installations may begin before submission and approval by the ARC.

The only exception to an approved brick or stone mailbox enclosure is the mounted mailbox style used throughout the community. Two choices are acceptable: the Lexington #25 and the Carrington #22 which can be viewed and obtained through:

www.carolinamailboxes.com/xcart/customer/product.php?productid=25&cat=&page=1)

Installation submissions must be approved by the ARC before installation can begin.

In lieu of a mailbox, a placard displaying the Burke County 911 street number is acceptable.

Such a placard must be of non-rusting metal with the numbers at least four (4) inches in height with colors of white, silver or gold relief using an earth tone colored background. Placard size shall be no larger than twelve (12) inches in height by eighteen (18) inches wide. They can be mounted on a rock, installed within a stone or brick base or placed on an earth tone metal bracket in the ground, but no higher than three (3) feet off the ground. Use of brick or stone must be consistent with that used on the house. Placement along the entranceway must be clearly visible from the roadway both during the day or night. The location distance from the road must be approved by the ARC. Shapes will be oval or rectangular or a combination or variation thereof. Consult with the ARC Chairperson regarding questions regarding acceptable shapes.

- Wood, fiberglass, plastic or composite materials will not be used for mailboxes, posts or pedestals.
- Homeowners must submit their installation plans to the ARC for approval. The request must include placement location (mailbox placement must meet offset requirements from the USPS) and a picture or drawing of the mailbox or placard style.